

Lake Forest Library Board of Trustees
360 E Deerpath Road, Lake Forest, IL 60045
Special Meeting (Remote Access) Minutes
6:00 p.m. April 27, 2020

CALL TO ORDER

President Carrie Travers called the meeting to order at 6:00 p.m.

ROLL CALL

Trustees Present: Germaine Arnson, Wendy Darling (arrived 6:20pm), JoAnn Desmond, Elizabeth Grob, Andrea Lemke, Ron Levitsky, David Rose, Carrie Travers. Trustees Absent: Todd Puch.
Staff Present: Catherine Lemmer, Director; Ed Finn, Head of Operations.
Guest Presenters: Jane Dederling, Victor Pechaty, Jason Vanselow – HGA; Penny Hummel – Penny Hummel Consulting.

ADDITIONS TO THE AGENDA

None

APPROVAL OF THE AGENDA

Trustee Rose made a motion, seconded by Trustee Desmond, to approve the agenda. The motion carried unanimously.

OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD, AND CORRESPONDENCE

No request to address the board, nor was there any new correspondence.

DISCUSSION AND APPROVAL OF APRIL 14, 2020 REGULAR MEETING MINUTES

Trustee Lemke made a motion, seconded by Trustee Desmond, to approve the April 14, 2020 Regular Meeting Minutes. The motion carried, with one abstention (Trustee Levitsky).

PRESENTATION BY PENNY HUMMEL CONSULTING AND HGA

Jane Dederling began the presentation with a review of the goals of the square footage analysis.

Penny Hummel then presented her findings. Public and staff space requirements were assigned based on current and proposed usage, accessibility, flexibility, and growth, with a respect for key historic areas. Trustee Levitsky made a motion, seconded by Trustee Darling, to accept the receipt of the PHC Library Program Report, and authorize HGA to use the report as input for their space planning and building design. The motion carried unanimously.

Victor Pechaty briefly reviewed the history of the HGA portion of the Library Capital Improvement Project. He identified changes to the proposed site plan that have occurred due to the progression of the McKinley Road project. HGA will work with the City to reconfirm property lines and related boundaries. In addition, Mr. Pechaty requested that informal discussions with the

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Historic Preservation Commission begin early in the design process. Three preliminary exterior design concepts were shared. Each referenced a key architectural feature of the current Library building. Exterior and interior design work will continue, addressing site plan changes, the PHC space report, costs, budget, and continued input from the Library. The next meeting scheduled to discuss the design will be held May 19, 2020.

UNFINISHED BUSINESS

No unfinished business.

NEW BUSINESS

No new business.

ADJOURNMENT

Trustee Desmond made a motion, seconded by Trustee Travers, to adjourn the meeting at 8:26 p.m. Motion carried unanimously.

Upcoming Meetings:

Regular Board Meeting: May 12, 2020 7:30 p.m., Remote Access

/s/ Germaine Arnson (signed electronically due to Shelter-In-Place order)

Germaine Arnson, Secretary

Minutes approved by the Board on May 12, 2020.